



Commercial Façade Application

Community Action Development Corporation of Bethlehem

Office Use Only: Funding Source: Private NCCIPP NPP

Status: Façade Applicant

Community Action Development Corporation of Bethlehem (CADCB) is a private, nonprofit organization. All applicants are asked to supply information as required by our donors and evaluators. All information provided is voluntary and is used to determine our compliance with federal civil rights law to ensure that CADCB is inclusive of all people in our community.

DATE OF APPLICATION: ___ / ___ / ___

DEMOGRAPHIC INFORMATION

APPLICANT CONTACT INFORMATION

Gender Male Female

Date of Birth ___ / ___ / ___

Name	
Home Address	
Mailing Address	
Home Phone	<input type="checkbox"/>
Cell Phone	<input type="checkbox"/>
Email Address	<input type="checkbox"/>

Race (Please check all that apply):

American Indian/Native Alaskan

Native Hawaiian/Pacific Islander

Asian

Black/African American

White

Multi Race/Other

Check the best way for us to reach you. ▲

Do you have Latino ethnicity?	Yes	No
Do you describe yourself as an immigrant to the U.S.?	Yes	No
If yes, # Years in U.S.		
Country of Origin		

APPLICANT INFORMATION

___ Property Owner

___ Leaseholder

How long has your business been at its current location?

If leaseholder, please complete below:

Lease Start Date _____

Lease End Date _____

Please note that leaseholders must provide a notarized letter from the property owner indicating permission to participate in the commercial façade program.

PROPERTY INFORMATION

<p>Property owner(s) <i>Please print the name(s) exactly as they appear on the deed</i></p>	<p>Lien Information</p>																												
<p>Social Security number(s)/EIN Number</p>	<p>Do you have any overdue or past due taxes, water/sewer bills, or other amount to the City of Bethlehem?</p>	<p>Yes</p>																											
<p>Address of property to be rehabilitated</p>	<p><i>If yes, what is owed?</i></p>	<p>No</p>																											
<p>Owner's mailing address <i>if different</i></p>	<p><i>How much is owed?</i></p>																												
<p>Home Phone</p>	<p>To your knowledge, has this property ever been rehabilitated by funding through the City of Bethlehem or other government funding programs?</p>	<p>Yes</p>																											
<p>Cell Phone</p>	<p><i>If yes, please provide information including source of funds, dates, and amounts of such funding.</i></p>	<p>No</p>																											
<p>Email Address</p>	<p><i>Have the requirements of these programs been completely satisfied?</i></p>																												
<p>Is there a mortgage on the property?</p>	<p>Do you have any judgments against you?</p>																												
<p>How long have you owned the building?</p>	<p>Do you have any overdue taxes on this property?</p>																												
<p>Do you have any tenants living or working at this property? <i>Please provide their names and contact information below.</i></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Unit</th> <th style="width: 60%;">Name</th> <th style="width: 30%;">Phone</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </tbody> </table>	Unit	Name	Phone																									<p>Do you know of any municipal liens on the property? <i>Please explain.</i></p>	
Unit	Name	Phone																											
	<p>Property Insurance Company</p>																												
	<p>Policy #</p>																												
	<p>Agent name</p>																												
	<p>Agent phone number</p>																												



All of the application information is complete and accurate to the best of my knowledge. I understand that services received through Community Action Development Corporation of Bethlehem (CADCB) and Community Action Committee of the Lehigh Valley (CACLV) are advisory in nature and do not guarantee business success. I release CADCB and CACLV from all liability related to the information presented in the programs.

Initial _____

FOLLOW-UP SURVEYS

From time to time, Community Action Development Corporation of Bethlehem collects follow-up information from its participants to learn more about the economic, business and employment experiences participants have experienced. I agree, as an active participant, to provide certain information to CADCB on a timely basis. If I am asked to provide confidential data, I am assured that my name will not be attached to the data and I can be confident that the information will be shared in a trustworthy manner.

Initial _____

PUBLICITY PERMISSION

I give permission to Community Action Committee of Lehigh Valley and its subsidiary, Community Action Development Corporation of Bethlehem, to use my name, likeness, image, voice, and/or appearance as such may be embodied in any pictures, photos, video recordings, audiotapes, digital images, and the like, taken or made on behalf of CACLV. I agree that the CACLV and CADCB have complete ownership of such pictures, etc., including the entire copyright, and may use them for any purpose consistent with either organization's mission. These uses include, but are not limited to illustrations, bulletins, exhibitions, videotapes, reprints, reproductions, publications, advertisements, and any promotional or educational materials in any medium now known or later developed, including the internet. I acknowledge that I will not receive any compensation, etc for the use of such pictures, etc., and hereby release CACLV, CADCB and its agents and assigns from any and all claims which arise out of or are in anyway connected with such use.

Initial _____

YES, I consent

NO, I do not consent

PRIVACY POLICY

Community Action Development Corporation of Bethlehem is committed to protecting the personal information of all participants. CADCB values its relationships with participants and assigns maintaining the trust and confidence of its participants the utmost importance. In efforts to preserve a strong relationship with clients, we have outlined below our privacy policy. This privacy policy will remain in effect even after the participant's formal relationship with CADCB has ended. By signing below, you accept this privacy Policy.

Organizational Security

To ensure that the personal information of clients remains confidential, our organization requires that every staff member sign a confidentiality agreement that details not-for-disclosure client information. In addition, we take appropriate measures in our use of technology and data management to limit access to client files. CADCB, Community Action Development Corporation of Allentown (CADCA) and/or Rising Tide Community Loan Fund (RTCLF) staff members have access to these files only on a need-to-know basis, i.e. to fulfill specific job-related functions.

Information Collection

Throughout the application process we collect and consider personal information about you. Included in this information is nonpublic data on demographic, household, and economic status. CADCB collects information from: (1) Information from applications and/or other organizational documentation, (2) Information about transactions or past experiences with partnering organizations, (3) Information that you provide us with from a consumer-reporting agency.

Information Disclosure and Use

The CADCB does not disclose non public personal information to anyone, except if it is permitted and/or required by law. This is also applicable to all former participants.

Signature _____

Date _____

This form must be signed in order to receive our services.